

MR. BASTIEN WISSMANN

ECE Lyon, France

Period of Training: 07 January 2013 – 29 March 2013

Personal Information

Address: _____
_____, France

Contact No.: +33 623 XXXXXX

Birthdate: February 25, 19XX

Email Address: _____



RESPONSIBILITIES:

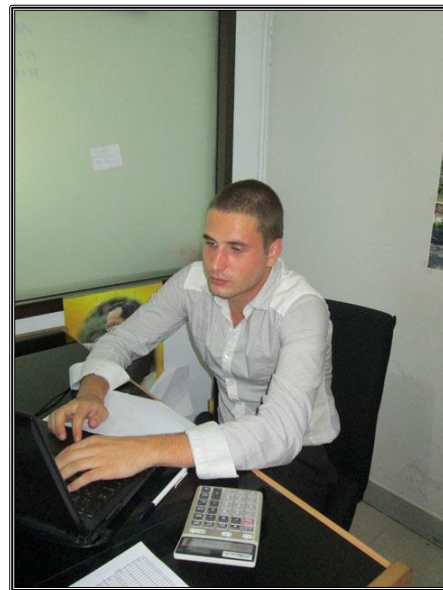
Bastien did his training with the Accounting, Auditing and Marketing Team of Panwa Group of Companies under the supervision of Mr. Prasert Poothong and Ms. Analie Francisco. During his training, he has learned the basic knowledge of investment in Thailand and with assistance, helped in advising on consultation jobs such as how to do business in Thailand and setting up a company in Thailand.



Bastien with his Internship Supervisor,
Ms. Analie (left) and Incorporation Advisor, Ms. Sommai (right)

Bastien was trained to do website marketing and reached out to the company's old and new clients by presenting the company's new services. Panwa Group has also acknowledged his contribution for the business development of the company and the results of his research was published to the company's website to serve as guide for the company's prospective clients. He was also tasked to conduct research and survey for new business.

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As part of his training, Bastien was responsible in doing monthly accounting report for a specific client in order for him to learn the whole accounting cycle for the business. He was trained not only in marketing but also in the fields of auditing and accounting. For accounting, Bastien has been trained to classify the accounts on its respective vouchers, key in the accounting software, reconciliation and preparation of financial reports such as Balance Sheet, Profit and Loss Statement and Cash Flow. Like the local interns, he also learned how to prepare the original financial statement for submission to the government department.



Bastien with Manager, Ms. Chonthira (left), Tax Manager, Ms. Siriporn (middle) and Accounting Supervisor, Ms. Panida (right)



Bastien with the staff of Panwa Group